

11.3.3 Review for Completeness

- A. All Special Use applications shall be reviewed for completeness by the Zoning Administrator.
- B. If the application is determined to be incomplete, the Zoning Administrator shall return the submittal to the applicant with a written list of items needed to make the submittal complete.
- C. If the application is determined to be complete, the Zoning Administrator shall place the request on the next available Planning Commission agenda.

11.3.4 Public Hearing

- A. The Planning Commission shall hold a public hearing to receive input on the Special Use Permit application from the applicant and other interested persons.
- B. All persons shall be afforded an opportunity to provide input on the Special Use Permit application at the public hearing before the Planning Commission.

11.3.5 Notice of Public Hearing

- A. The Zoning Administrator shall provide notice of the public hearing as required under the Michigan Zoning Enabling Act.
- B. The notice of public hearing shall include all information required by the Michigan Zoning Enabling Act.

11.3.6 Review and Approval

All applications for a Special Use Permit shall be reviewed against the standards and requirements of this Article. Only when satisfied that the application meets all such standards and requirements shall the Planning Commission approve, or approve with conditions, such application for Special Use Permit.

11.3.7 Length of Review Period

- A. The Planning Commission shall hear and consider all Special Use Permit applications within sixty (60) days following the receipt of a completed application.
- B. Where a decision is not made on the Special Use Permit application within the sixty (60) day period described in A above, the Planning Commission shall advise the applicant of the reasons, in writing, and shall set a date for further consideration of the application.